



NATIONAL HEALTH
LEADERSHIP CONFERENCE
Presented by HealthCareCAN & the Canadian College of Health Leaders

CONFÉRENCE NATIONALE SUR
LE LEADERSHIP EN SANTÉ
Présentée par SoinsSantéCAN et le Collège canadien des leaders en santé

PATIENTS INCLUDED TRAVEL AWARDS

Selection Process

The Travel Awards provide opportunities for patient advocates and members of patient representative organizations to attend the annual National Health Leadership Conference (NHLC) so that they can share their learnings, build on their leadership roles and increase their advocacy opportunities and efforts.

Eligibility

- The Travel Award is open to both individual patient advocates and to those associated with patient representative organizations.
- Prospective applicants must meet the eligibility criteria as outlined in the Eligibility document and as posted on the NHLC website.
- All applicants will be evaluated in terms of their interest and accomplishments in patient advocacy; anticipated benefits from attending NHLC; their willingness to communicate about the conference; and geographical representation.

Awards Committee

The rating of applications for the awards will be done by:

- Three (3) independent reviewers.
- Each member will be from the patient advocacy community and have relevant experience.
- Members will volunteer their time and expertise to support the Travel Award program.
- Members are not permitted to apply for or be considered for the Award.
- If a reviewer is a colleague of an applicant, that reviewer must recuse themselves from the review and scoring process for that applicant.

Review Process

- Applications will be reviewed using a two-step process:
 1. Following the submission deadline, HealthCareCAN, on behalf of NHLC, will review the nominations for completeness. Once this has been determined, HealthCareCAN will remove all applicant-identifying text.
 2. When the administrative review is complete, applications will be forwarded to the independent reviewers for scoring and rating. Reviewers will score each application separately and provide HealthCareCAN with their scorecards. Successful applicants will be determined based on the highest score.
- The scorecard eliminates subjectivity as each member individually reviews and rates the applicants.
- HealthCareCAN will then collate the ratings of the reviewers to determine the successful applicants.
- NHLC will award as many applicants as funding will allow.

Announcement of Results

- Once the results have been confirmed, HealthCareCAN will advise each applicant whether they have been successful.
- Travel Awards recipients will be asked to sign a letter of agreement confirming the amount of the award received and any conditions associated with accepting this award.
- NHLC and the reviewers will not share any details of why certain applicants were successful and others not.

Presentation of Award

- Each successful applicant will receive their award well in advance of the conference.